



# CONSTITUTION OF COMPANY

## HOW TO CREATE A COMPANY?

1. **In person** (at one of the GUICHÉ ÚNICO DA EMPRESA (GUE), service points)
2. **Online** (gue.gov.ao)



## WHO CAN CREATE A COMPANY?

Any individual or legal person, national or foreigner, by itself or through a legal representation

## FOREIGNERS NEED PRIOR AUTHORIZATION TO CREATE A COMPANY?



Foreigners do not need special authorization to set up a company in Angola. It is enough that they are validly in the country or that they are duly represented by lawyers, if they are abroad

## WHAT TYPE OF COMPANIES CAN BE OPENED IN GUE?

- Sole trader (1 person)
- Cooperatives (10 members minimum)
- Unipersonal limited liability company (1 partner)
- Pluripersonal Society (minimum 2 partners)
- Single-person anonymous company (1 partners)
- Multi-person anonymous company (minimum 5 partners)
- Branches and representative offices
- Group of companies (minimum 2 companies)

## SHOULD THE CONSTITUTION BE BY PUBLIC DEED?

**No.** It is up to users to choose the form of constitution, whether to constitute through a Public Deed or a private document, subject to legal exceptions, where the law requires a public deed. - If they decide to establish by means of a Public Deed, the GUE's Notary's office fees must be paid



## IS PUBLICATION IN THE REPUBLIC'S GAZETTE STILL REQUIRED?



**No.** All acts carried out in GUE, are now published on the GUE's online page. ([www.gue.gov.ao/portal/publicacoes](http://www.gue.gov.ao/portal/publicacoes)), in accordance with Law no. 11/15, February 17th, Presidential Decree no. 153/16, August 5th, with the changes introduced by the Presidential Decree no. 60/20, March 3, and Executive Decree of the Minister of Justice and Human Rights, no. 168/20, June 1.

INDIVIDUAL TRADER

WHAT IS NECESSARY?

- 1. Copy of valid Identity Card
- 2. Email and telephone contact

Amounts payable:

- 1. Guiché Único da Empresa: **AKz.9,500.00**
- 2. Commercial registry office: **AKz 11,880.00**

Total..... **AKz. 21,380.00**

CONSTITUTION OF COOPERATIVES

WHAT IS NECESSARY?

- 1. Minutes of incorporation, article 23, Law no. 23/15, 31 August
- 2. Cooperative statutes, article 25, Law no. 23/15, 31 August
- 3. Copy of the identification of cooperative members (minimum 10 members), Email and telephone contact

**NOTE:** Cooperatives are established in person, by appointment via Gue’s portal. (gue.gov.ao/portal/agendar)

**Payable fees:** Free

CONSTITUTION OF COMPANIES

WHAT IS NECESSARY?

A) Singular partners.

- 1. Valid Identity Card, passport, Personal ID, Birth Certificate or birth seat (nationals, foreigners and children, respectively)
- 2. Tax Identification Number (TIN)

B) Legal persons partners

- 1. Updated commercial registration certificate
- 2. Copy of Tax Identification Number (TIN)
- 3. Deliberative minutes or decision of the administration authorizing the incorporation of the company and power of attorney, if applicable

Amounts payable:

- 1. Limited Companies (With 1 or more partners)
  - Guiché Único da Empresa: **AKz.11,000.00**
- 2. Companies by share or anonymous (With 1 or more partners)
  - Guiché Único da Empresa: **AKz.41,000.00** + the value of the Public Deed fee (in the case of incorporation of companies through Public Deed)

The share capital of limited companies is freely fixed and can be deferred until the end of the economic exercise. The minimum share capital for companies by share or anonymous is the equivalent in Akz, of **USD 20,000.00**. Consult the Angolan Central Bank-BNA (<https://www.bna.ao>). In case of full deposit of the capital, users can open an account at any commercial bank

## BRANCHES AND REPRESENTATIVE OFFICES

### WHAT IS NECESSARY?

Main company documents, minutes and power of attorney, personal document of the representative.

Note: The minutes must include: name, address, activity, allocated capital (only for branches)

#### Amounts payable (BRANCH):

1. Guiché Único da Empresa: **kz 9,500.00**
2. Commercial registry office: **kz 24,800.00**

#### Amounts payable (REPRESENTATIVE OFFICES):

1. Guiché Único da Empresa: **kz 9,500.00**
2. Commercial registry office: **Kz 9,100.00**

## GROUP OF COMPANIES

### WHAT IS NECESSARY?

#### A) Required documents:

1. Updated commercial registration certificate
2. Company Tax Identification Number (TIN)
3. Deliberative Minutes or decision of management or administration authorizing the incorporation of the company and the power of attorney, if applicable

#### Amounts payable:

1. The company's Single Window: **kz 9,500.00**
2. Commercial registry office: **kz 11,000.00**

## NOTES & RECOMMENDATIONS

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1. Investing is a personal decision
2. Companies can be opened online ([www.gue.gov.ao](http://www.gue.gov.ao)) or in person
3. NEVER make payments by hand
4. Please be aware that GUE's employees cannot provide consultancy or be lawyers regarding processes that are processed at GUE
5. Opening a company always generates tax liability towards the State. Consult AGT ([www.agt.minfin.gov.ao](http://www.agt.minfin.gov.ao))
6. Lawyers can request certain registrations (appointment of management, change of headquarters, for example) even without presenting a power of attorney.
7. Power of attorney may only be granted to a lawyer or another partner. See Law no. 8/17, March 13th. If the attorney is a Lawyer, he or she must attach a copy of the Lawyer's card/licence
8. Foreigners do not need special authorization to set up a company in Angola
9. All documents coming from outside the country must have consular authentication
10. REPORT to the Administration any undue charges, attempted extortion or unusual difficulties you face (+244 222 760 682), [reclamacao@gue.gov.ao](mailto:reclamacao@gue.gov.ao) In addition to identification, the telephone number and email address of all parties involved (including partners' spouses) are required.